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To whom it may concern,

I hope this letter finds you well. I am writing to express my keen interest in the Wealth Associate position at Park Place Financial Ltd.

A few weeks ago, I completed my fourth and last year of the Bachelor of Management and Organizational Studies (BMOS) program at King’s University College, an affiliate of Western University. Within this program, I opted to enroll in the Honours Specialization in Finance and Administration branch. My studies helped to broaden my understanding of finance, data science, and economics, but as such, have left me wondering what career path to venture down. I believe joining Park Place Financial Ltd. would provide an excellent opportunity for me to explore and pursue my career aspirations.

Over the past few summers, I have been actively involved in assisting my mother with her dental practice, where I gained valuable experience. Now that I have completed my degree, my primary focus is to secure an internship or job that aligns more with my education and future career goals. In line with this, I have also been exploring the possibility of taking the CFA level 1 exam. I have already obtained and studied the necessary textbooks; I just need to schedule the exam at an appropriate time. I also read that Park Place Financial Ltd. is looking for people with a CSC designation. And while I don’t have this yet, I would be more than willing to obtain it. Having designations will allow me to succeed in my career and be more of an asset.

In addition, I am eager to enhance my computer programming ability. Currently, I am enrolled in a comprehensive data analytics course offered by the University of Toronto. I strongly believe that proficiency in programming is a highly valuable skill in today’s rapidly evolving world. Although I may currently be lagging behind in this area, I am confident that this course will propel me forward, enabling me to contribute significantly to the workforce. While I already possess solid Excel comprehension, the curriculum of this course includes in-depth coverage of v-lookup, pivot tables, and VBA, further enhancing my Excel capabilities.

In terms of personal traits, I take pride in being an outgoing, organized, and dependable person, fostering effective collaboration within teams while also excelling in independent work. Problem-solving is somewhat of a passion of mine, and I find great satisfaction in developing detailed plans to successfully resolve issues. My scholastic background, diligent work ethic, punctuality, and professionalism are attributes that I believe would make me a valuable addition to the team at Park Place Financial Ltd.

I have included my contact information above should you wish to get in touch with me. Thank you for your time and consideration.

Best Regards,

Ryan Urabe